

WYNNUM STATE HIGH SCHOOL

INFORMATION RE FEES FOR YEAR 8 2009.

There are two options at Wynnum State High School for Parents/Caregivers to pay for student's school fees. They are outlined below:

Option 1 The voluntary Text, Equipment & Resource Scheme

The yearly fee is \$250.00 for each year 8 student. Text, Equipment & Resource Scheme fees are now online with all other payments made to the school. An Invoice has been produced for each student. The full yearly fee will be invoiced. Families are welcome to pay per term.

“Refer to the attached sheets for further information as to what is supplied through the scheme”.

When you join the Text, Equipment & Resource Scheme the Government Textbook & Resource Allowance of \$95.00 is paid directly to the school.

PAYMENT DETAILS ARE AS FOLLOWS:

1. Please fill out and sign your agreement form indicating whether you wish to pay in part payments or full payment.
2. Bring both your agreement form and invoice to the office for payment. **NB: EFTPOS FACILITIES ARE AVAILABLE**
3. Tell the office staff if you are only paying your 1st term payment.
4. Tell the office staff if you have 3 or more students at this school and you will receive a discount for each student. You will only pay the discounted amount and receive a credit for the outstanding amount at a later date.

Option 2 For those students not participating in the Text, Equipment & Resource Scheme

Parents/Caregivers need to pay the Parent Contributions for each subject their student is studying plus compulsory yearly costs.

With the introduction of the Unitised Curriculum in Years 8, 9 and 10, students may change subjects each semester and given the fact that they are given this option we must advise that an Invoice will be produced for each semester. Semester 1 invoice will include the compulsory yearly fees. **NB PARENTS WILL HAVE TO PURCHASE ALL RELEVANT TEXTBOOKS AS THE SCHOOL DOES NOT SELL THEM.**

If you **DO NOT** wish to join the Text, Equipment & Resource Scheme please see the following information:

1. Fill out the Non-participation form (which is at the back of the agreement form)
2. Bring this form to the Text, Equipment & Resource Room
3. A credit will be produced for the Text, Equipment & Resource Scheme fees as soon as possible
4. A new Semester 1 Parent Contribution Invoice will then be produced for the compulsory yearly costs plus the cost for each subject your student is studying in this semester
5. You will be required to purchase your own relevant textbooks for this semester
6. Parents may obtain a copy of the Textbook & Stationery list from the Text, Equipment & Resource room. The Text, Equipment & Resource Scheme Coordinator will calculate monies owing and give advice on textbooks that you will need to purchase.
7. Once subjects are selected for Semester 2 another invoice will then be sent for payment
8. If different textbooks are required for this semester parents would also have to purchase them.
9. The Government Textbook & Resource Allowance will be posted to your home address to aid with your school expenses

YOU WILL FIND SOME EXAMPLES OF YEARLY FEES OVER THE PAGE

PARENTS: Please remember that there is much more to participation in the Text, Equipment & Resource Scheme than the provision of Textbooks.

Option 2 continued

Example of year 8 fees for those students not participating in the Text, Equipment & Resource Scheme.

Example- Year 8				The approx. price of
Subject	Sem 1.	Subject	Sem.2.	Textbooks required for
Resource Centre	\$20.00	English – ENG	\$20.00	subjects being studied in this
Sport	\$20.00	SOSE	\$20.00	year 8 example is \$86.35
Computer /Internet Levy		Maths – MAJ	\$ 6.00	
	\$50.00	Science – XSC	\$20.00	Total Parent Contributions
Student Planner	\$ 7.00	LOTE – FRE	\$10.00	for Semesters 1 and 2 is
ID card	\$ 6.00	Health & Society	\$40.00	\$520.00
English – ENG	\$20.00	HPE – HPE	<u>\$10.00</u>	
SOSE	\$20.00	Semester 2 total	<u>\$126.00</u>	YEARLY COST FOR
Maths – MAJ	\$ 6.00			PARENTS/CAREGIVERS
Science – XSC	\$20.00			IS \$606.35 less Government
The ARTS–				Allowance of \$95.00 =
ART/MUSIC/DRAMA/MEDIA				\$511.35
	\$95.00			
LOTE – FRE	\$10.00			
HPE – HPE	\$10.00			
Technology – Practical Workshop				
Graphics/Business/Families &				
Society	<u>\$110.00</u>			
Semester 1 total	<u>\$394.00</u>			

TEXT, EQUIPMENT & RESOURCE SCHEME 2009

INFORMATION, TERMS AND CONDITIONS.

Dear Parents/Caregivers,

The purpose of this voluntary scheme is to ensure that all students have the necessary resources for their education. This will save parents/caregivers money and remove the need to shop for schoolbooks.

COMMONLY ASKED QUESTIONS RE: TERMS AND CONDITIONS.

What does my child receive?

- All textbooks required by students.
- IT Computer usage (see information re computer usage below)
- All printed class notes, booklets and worksheets, **excluding** coloured photocopies and student's personal photocopying.
- Basic consumable materials for all subject areas, as well as practical areas which have high consumable usage such as Manual Arts, Home Economics, Art and Science (**Where materials provided by the school becomes student property to take home, additional fees could be charged**).
- Resource materials and equipment used in subject areas i.e. texts that form part of class sets/departmental resource collections that are supplied for use by students to supplement their principal texts.
- Extra curricular activities which are subsidised by the school.
- School ID card.
- Student Planner.
- School Magazine – Students in the Text, Equipment & Resource scheme will receive the annual magazine at the end of the school year if all debts are cleared and all textbooks/library books and any other borrowed resources have been returned in good order. A clearance sheet will be given to students to complete and return to the Text, Equipment & Resource room to obtain their magazine.

IT COMPUTER USAGE: The staff at Wynnum High have now incorporated the regular use of ICTs (Information & Communication Technologies) for learning throughout many of the courses of study now offered to our students. This includes the use of computers, scanners, digital cameras & printers – to name a few. The computer fee incorporated into the Text, Equipment & Resources Scheme fee provides a small contribution towards the cost of the constant updating of the ICT resources & implementation of new technologies used by students throughout the school. Also included is an allocation towards internet use and the provision of a paper account with an opening balance of \$10.00 (200 A4 laser printed sheets). Each time a student exceeds this reasonable limit he/she will be required to purchase additional Paper credit.

How will the Unitised Curriculum effect my student in Yrs. 8 - 10?

- With the introduction of the Unitised Curriculum, students will use their initial textbooks (issued to them at the beginning of the year) in their Foundation Units for Semester 1. After selecting their units of choice at the beginning of Semester 2, students may not require some of these textbooks. **All textbooks not required for further study would need to be returned to the Text, Equipment & Resource room.** From Semester 2 onwards, students may be issued with a range of textbooks, class sets, booklets and high cost consumables. Some of these may be used for the full semester; some may be for short term use. However, the Text, Equipment & Resource Scheme covers the costs of the supply and production of all these items.
- This large number of resources, each for short periods of time, is consistent with the thinking behind the Unitised Curriculum.

The following conditions apply to the scheme:

- Books issued to students are to be kept in good condition.
- Students may be responsible for the full cost of books that are negligently damaged or lost before any further books can be issued. Please dry out wet books immediately in front of a fan or with a hair dryer.
- The Text, Equipment & Resource Scheme Co-ordinator should be immediately notified of the loss of or damage to any textbook.
- All textbooks provided under the scheme remain the property of the scheme and must be returned when a student leaves or at the end of each school year.

Fees for 2009 are as follows: \$250.00 for all year levels

The Government Textbook and Resource Allowance supports this scheme. These Allowances are approx. \$95.00 per year for students in Years 8-10 and approx.\$209.00 per year for those in Years 11-12. Upon joining the Text, Equipment & Resource Scheme, the Government Allowance is paid directly to the school.

Are there any School Fee Discounts?

For families with 3 or more students enrolled at this school in the current year, each student will receive a 15% discount off their Text, Equipment & Resource Scheme fees.

Hire of Graphics Calculators for Yr 11 & 12 Math B, Math C & Physics Students

Unfortunately, the school has NOT been able to acquire sufficient funds from the Government to support students' use of this technology, therefore

- All students in Maths B, Maths C & Physics must pay an additional fee to hire a Texas Instrumental Graphic calculator (TI83 or later model). This fee is payable (once only) for enrolment in 1, 2, 3 or 4 of these subjects.
- A Non refundable hire fee of \$40.00 will apply.

What happens if I am enrolling my student later in the year?

If a student enrolls at the school after the end of February, the fee is reduced on a pro-rata basis including the Government Textbook and Resource Allowance if applicable. If your student has attended another Queensland school (State or Private) a pro-rata refund of the Government Textbook and Resource Allowance and Text, Equipment & Resource Scheme fees should be obtained from the previous school.

In the case of an overseas exchange student, no payment of the Textbook and Resource allowance is made by Education Queensland. This will need to be paid by the parent/student.

What happens if my student leaves during the course of the school year?

If a student leaves the school having paid the fees, a pro-rata refund will be made only when all resources have been returned and any outstanding fees paid. The refund is based on the full charge, being Government Textbook and Resource Allowance and parent/caregiver charge, less the cost of consumed materials and/or the cost of replacing lost or damaged textbooks. Parents are requested to complete and sign a refund form, which is available from the Text, Equipment & Resource Room. Once the pro-rata amount has been calculated and outstanding fees deducted, a refund cheque will be posted to the mailing address indicated on the refund form, or transferred to the student's new school (under parent instruction).

Am I able to join the scheme if I have overdue payments from the previous year?

All families of the school are able to be members of the scheme (**provided that no outstanding fees including sport, excursions etc. are remaining from previous years**). Parents with outstanding amounts and who still wish to participate in the scheme will need to contact the school Business Services Manager (Mr. Allan Goldsworthy) on 3906-7333 to discuss payment arrangements and pay accordingly.

What do I have to provide?

The scheme does not cover student's personal requisites such as stationery and writing materials. A stationery list is available for each year level. The scheme does not cover the cost for sporting events outside of the school, nor the cost of transport and venue entry. Excursions, guest speakers etc. are also not covered by the scheme.

What happens if I am currently experiencing financial difficulties?

A part payment option over 4 terms is available. Parents/Caregivers entering a part payment agreement will be expected to complete and sign the part payment agreement form. This will indicate dates on which the part payments will be made. **Parents/Caregivers are advised that to participate in the Text, Equipment & Resource Part Payment Scheme the 1st term payment of \$62.50 per student for ALL year levels will be required to commence these part payments.** Families of students receiving Austudy payments are reminded that Austudy is intended to assist students in meeting the costs of education.

Families who expect to experience **extreme** financial difficulties in making the payments as outlined in either the full or part payment agreements, should telephone the school and speak to the Business Services Manager (Mr. Allan Goldsworthy) on 3906-7333 to organise a payment plan and pay accordingly.

What happens if a book or resource is lost or damaged?

Parents are responsible for the replacement cost of materials or textbooks belonging to the scheme if they are damaged or lost by their student. An invoice (including GST) will be prepared. Please contact Ms. Allyson Perry (Text, Equipment & Resources) on 3906 7312 as soon as possible. If the lost book is returned to the Text, Equipment & Resource room after you have paid for it, a refund will be made. Damaged books are held in the Text, Equipment & Resource Room for parent perusal. **PLEASE DRY WET BOOKS IMMEDIATELY IN FRONT OF A FAN OR WITH A HAIR DRYER**

What happens if I agree to participate in the scheme and do not pay any of the amounts owing?

While it is voluntary to join this Text, Equipment & Resource scheme, participating parents/caregivers have entered into an agreement to pay certain charges in exchange for the use of textbooks, equipment and resources. There is therefore an obligation on participating parents/caregivers to make these payments or provide their own textbooks and resources. Participation in the Text, Equipment & Resource Scheme may be terminated and hired textbooks may be retrieved where:

- The parent/caregiver has not attempted to make payment.
- No satisfactory arrangements for payments have been made.

The Parent/Caregiver is then responsible for providing all necessary textbooks and resources. They are also responsible for the payment of subject levies. The school will refund the Government Textbook and Resource Allowance on a pro-rata basis for the remainder of the school year, less the cost of consumed materials and/or the cost of replacing lost or damaged books. An invoice will be produced for all subject levies for the full school year.

What happens if my student loses his/her student ID card or Planner?

The initial student ID card & planner are provided under the Text, Equipment & Resource Scheme. The cost of a replacement ID card will be \$6.00 and planner \$7.00.

What if my student is joining Instrumental Music?

A charge is made for Instrumental Music and Instrument loan hire. Students will be invoiced separately once numbers in this program have been confirmed.

How do I go about joining the Text, Equipment & Resource Scheme and paying my fees?

If, after reading the information outlined in this document you decide to participate in the scheme, please complete the relevant section of the **FULL OR PART-PAYMENT** Text, Equipment & Resource Scheme Participation Form which is attached (**NB one form for each child**). Please follow the **PAYMENT DETAILS in Option 1 on the front page of this agreement**. Payments are required by **Friday 23rd January 2009**.

All monies received by the school, under the scheme, will be banked into the School's General Account and will be subject to Annual Audit. A receipt will be issued at time of payment. Please keep the receipt for your record.

What happens if I DO NOT wish to participate in this scheme?

- Parents/Caregivers who **do not** wish to participate in this scheme please read **Option 2 details**. Complete the "Non-Participation" form which is the last page and return it to the Text, Equipment & Resource room by **Friday 23rd January 2009**.
- **Please note** It will be assumed that those who have not returned this form by the 23rd January wish to join the scheme.

WYNNUM STATE HIGH SCHOOL

TEXT, EQUIPMENT & RESOURCE SCHEME AGREEMENT 2009.

FOR YEAR 8

I understand and agree to abide by the conditions pertaining to the School Text, Equipment & Resource Scheme and desire that my child participate in the scheme during 2009.

INSTRUCTIONS: Please complete this agreement form. Once completed please return this agreement form & your invoice with your payment to **the Office** by **Friday 23rd January 2009**. Payment can be made by way of Cash, EFTPOS, Cheque or Bank/Visa/Mastercard. Please make cheques payable to Wynnum State High School.

I understand that the Government Textbook and Resource Allowance made on behalf of the student listed below will be paid directly to the school.

Please indicate whether you will be paying in full or making a part-payment:

FULL PAYMENT - \$250.00

(Please tick)

Receipt No.	Date Paid

Student Surname	Given Name	House Group

PART PAYMENT – (PAID OVER 4 TERMS)

(Please tick)

Term	Date Due	Amount	Date Paid	Payment Details	Receipt No.
Term 1	Fri 23-01-2009	\$62.50			
Term 2	Tues 21-04-2009	\$62.50			
Term 3	Tues 14-07-2009	\$62.50			
Term 4	Mon 05-10-2009	\$62.50			

To enable me to participate in this scheme, I would like to be able to make part payments of the **\$250.00 Fee** for my child as listed below. I understand that under this PART PAYMENT agreement the 1st term payment is to be paid to enable my child to participate in the scheme.

I hereby agree to pay the 1st term payment of \$62.50 per student when I sign the agreement form at the beginning of 2009. I further agree to then pay \$62.50 on the **first day of each of the above terms**.

I also understand that in accordance with the terms and conditions contained within the information sheets, participation in the Text, Equipment & Resource Scheme may be terminated and hired textbooks may be retrieved where:

- The parent/caregiver has not attempted to make a payment.
- No satisfactory arrangements for payment have been made.

The 1st term payment and all additional part payments are to be made at the Main Office. A receipt will be issued for each payment made. Please keep these receipts for your records. For your information a statement of account will be posted to you each term.

If you are unable to meet a payment date, please contact the School Business Services Manager (Mr. Allan Goldsworthy) on 3906 7333.

Parent/Caregiver Name **Mr/Mrs/Miss/Ms** _____
(Please print)

Parent/Caregiver Signature _____ Date _____

Address _____

_____ Daytime Phone Number _____

PAYMENT DETAILS ARE OVERLEAF

PAYMENT DETAILS

INVOICE NO:.....

EFTPOS CASH CHEQUE

CARD NUMBER

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EXPIRY DATE **BANKCARD** **VISA** **MASTERCARD**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Cardholder's Name _____
(please print)

Cardholder's Signature _____

Total Amount \$ _____

Payment for (insert name of student) _____

WYNNUM STATE HIGH SCHOOL

TEXT, EQUIPMENT & RESOURCE SCHEME

NON-PARTICIPATION FORM

Instructions: Please read and complete the information below. Once completed please return this form to the Text, Equipment & Resource Room

I have read the information contained within the Information, Terms and Conditions Sheet and have decided **NOT** to participate in the Text, Equipment & Resource Scheme.

I understand that my student will **NOT** be issued with any texts & materials purchased through this scheme.

I understand that it will be necessary to make arrangements to obtain a list of textbooks, materials and resources required for each subject area to enable my student to complete his/her course of study. These lists are obtainable from the Text, Equipment & Resource Room.

I understand that the cost of all printed materials issued by teachers will be paid for from my parental contribution for each subject.

I understand that the following list of items are paid for from the Text, Equipment & Resource Scheme. I also understand that I will be responsible for purchasing the following items.

- Resource (Library) – use of library facilities
- Student ID Card
- Student Planner
- Photocopying
- Other subject items as required
- Sporting Affiliations payable for all students enrolled
- 2009 Magazine
- Graphics Calculator (if applicable)
- IT Computer Fee

The purchase of all textbooks and payment of all subject fees will also be your responsibility.

I understand that as a non-participating member of the Scheme I am entitled to receive the Government Textbook and Resource Allowance for eligible students.

I understand that I will receive a credit for the Text, Equipment & Resource Scheme fee invoice and that a new invoice for all Parent Contributions will be issued. This will be posted with the Government Textbook & Resource Allowance cheque towards the end of Term 1. This new invoice will need to be paid **IN FULL** by the end of Term 2.

Student Details

Student Name _____ Year Level: _____

Parent/Caregiver Name: _____

Parent/Caregiver Signature: _____ Date: _____